

# Rotary Youth Exchange Long-Term Program Application



## Supplemental Instructions for Rotary Youth Exchange Program Application

Read all instructions on each page carefully **before** completing the application.

If you are accepted as an exchange student, this application will be sent to your host country and will serve as your introduction to the people who are being asked to host you.

**Components of Your Application** - Your application consists of:

### Rotary Youth Exchange Long-Term Program Application

- Application Personal Information, Student's Letter, Parent's Letter, and Photos
- Guarantee Form (complete sections A and B, and Sending Club information in section C)
- Medical History and Examination form
- Dental Health and Examination form
- Rules and Conditions of Exchange
- Secondary School Report and Reference
- Copy of your passport or birth certificate
- Copy of your school transcript

### North Star Rotary Youth Exchange Supplemental Information

- Supplemental Health Information form
- Orientation Session Agreement form

**Filling Out Your Application** - Your application *must* be legible. Typed or computer-generated applications are required. The application may be downloaded from the Rotary International website:

[http://www.rotary.org/RIdocuments/en\\_pdf/761en\\_write.pdf](http://www.rotary.org/RIdocuments/en_pdf/761en_write.pdf)

North Star Rotary Youth Exchange Supplemental Information forms may be downloaded from the North Star Rotary Youth Exchange website: [www.northstaryouthexchange.com](http://www.northstaryouthexchange.com).

Answer all questions completely and as asked (*do not* write "same," "see above," or "see page \_\_\_"). Enter your information directly onto the application unless directed otherwise.

Wherever the application asks for your full legal name, enter your name **exactly as it appears on your passport or birth certificate**. On pages that have a box in the upper right-hand corner marked "Applicant Name," enter your preferred form of your name (e.g., Joseph David Smith might enter *Joseph Smith* or *Joe Smith*).

**Making Photocopies and Signing Forms** - You will need to submit four complete sets (**your original plus three photocopies**) of this application to:

Youth Exchange Office, 11251 Red Fox Drive, Maple Grove, MN 55369-6328

Make two additional copies of the complete application:

- Give one set to the Youth Exchange Officer of your sponsor Rotary club.
- Keep one set for your records.

**All signatures on all sets to be submitted to the Youth Exchange Office must be signed in BLUE ink.** To accomplish this:

1. Complete the application form. Do not sign it.
2. Make 3 good-quality photocopies of the completed application.
3. Sign all 4 sets (original and 3 copies) yourself; then have your parents/legal guardians sign all sets.
4. Medical and dental forms: Ask your physician and dentist to make 3 copies of the completed medical/dental form *before* signing it and then to sign each form (the original plus 3 copies) in blue ink. (It's a good idea to include a blue pen when you give them the form.)

All attached photographs must be **originals** or **good-quality color copies**.

**Questions?** If you have any questions, check with your school counselor or your local Rotary club's Youth Exchange officer. Once you've completed your application, return it to your local Rotary club, or as they've instructed.

### Statement of Conduct for Working with Youth

Rotary International is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, and other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children and young people with whom they come into contact.

*Adopted by the Rotary International Board of Directors, November 2002*



**North Star Rotary Youth Exchange Program**  
ROTARY DISTRICTS 5950 & 5960 MINNESOTA - WISCONSIN, USA

**Cost of Participation 2011-2012 Rotary year (for 2012-2013 exchange year)**

TO: Youth Exchange Applicants/Parents, Club Youth Exchange Officers  
FROM: Lynn Keillor, Chair, Rotary Youth Exchange Program  
SUBJECT: Student's cost of participation in Rotary Youth Exchange Program

**COST OF PARTICIPATION** in the outbound Rotary Youth Exchange Program (for the 2012-2013 exchange year) is \$5,200. It includes:

Airfare - round trip, open ended ticket to host country	Rotary blazer /Youth Exchange emblem
Basic overseas health/accident/death insurance	Orientation materials
Orientation sessions	Business cards, trading pins, name badge

*Not included in the participation fee are costs of passport, visa or residency permit and related costs, language instruction, inoculations, gifts, local travel, personal items.*

**PAYMENT SCHEDULE** - Payment is due in increments as follows:

▪ January 21, 2012 \$1,700	▪ February 25, 2012 \$1,700	▪ April 21, 2012 \$1,800
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The fee may be subject to change if there is a significant change in airfare.

Should the student discontinue participation in the program, the unused portion of the fee will be refunded, less a service charge, dependent on time of withdrawal:

On or before January 21, 2012	Full refund
Between January 22 and February 25, 2012	Refund less \$50
Between February 26 and April 21, 2012	Refund less \$300
On or after April 22, 2012	Refund less \$450

**REFUND SCHEDULE** - Refund will be issued when the following requirements have been met by the candidate:

- Issue a written statement, declaring that you are withdrawing from the Rotary Youth Exchange Program. Send a copy to:
  - Your Sponsor Club Youth Exchange Officer
  - Your Country Officer
  - The Youth Exchange Office – 11251 Red Fox Dr., Maple Grove, MN 55369
  - Travel One (Attn: Linda Hindal, Riverview Office Tower, #1500, 8009 34<sup>th</sup> Ave. So., Mpls., MN 55425)
- If you have been provided with the **Youth Exchange Blazer** and **Youth Exchange Trading Pins**, they must be returned to the Youth Exchange Office in new condition.

**FINANCIAL ASSISTANCE** may be available to the student, based on need. Determination of availability and amount of assistance will be determined by the sponsoring Rotary club and the Youth Exchange Finance Committee. While in the exchange country, students will receive a monthly allowance from the host Rotary club for miscellaneous spending.

**NOTE: If your airline ticket has been purchased: Any agent fees sustained will be deducted from your refund. If it is non-refundable, the ticket amount and any associated agent fees will be deducted from your refund. Your refund will be sent to you when the airline has credited our account with Travel One. This takes approximately 4-6 weeks.**

Should it be deemed by the Youth Exchange Committee that the student is not a good fit for the program, the student's payment will be fully refunded, *minus any incurred airline fees/costs*, when the above requirements have been met.

Lynn Keillor, Chair  
3801 North Upton Ave., Minneapolis, MN 55412  
H: 612-287-0869  
E: chair@northstaryouthexchange.com

Diane M. Confer, Exec. Secretary  
11251 Red Fox Dr., Maple Grove, MN 55369  
B: 763-553-1604 F: 763-550-0619  
E: diane.confer@comcast.net

## **GENERAL INFORMATION**

### **NORTH STAR ROTARY YOUTH EXCHANGE PROGRAM**

THE NORTH STAR ROTARY YOUTH EXCHANGE COMMITTEE welcomes applications from youths who may be qualified for an opportunity to participate in one year of international living in another country. Countries with which we currently exchange are listed on the back of this sheet. Administered by the host and sponsor Rotary clubs and districts, the experience will include one academic year of study in a high school.

Rotary International is a world-wide organization comprised of more than 32,100 Rotary clubs with 1.2 million members in 166 countries. Under this program, youths must be between the ages of 15 years and 19 years at the time of departure.

A Youth Exchange applicant who is successful in being selected by the Rotary club, and who is then further interviewed and selected by the North Star Youth Exchange Committee, will have the opportunity for this overseas experience. The applicant may be male or female. There is no requirement that he or she must be from a Rotary family.

Students applying should be prepared to tell about their participation in school, and other activities. During their interview, applicants will discuss their knowledge of their community, state and nation, world problems and affairs, and their spirit of helpfulness in the community and home. Both parents must be present at each interview session and, if selected, subsequent orientation sessions. (In one-parent families, only the parent with whom the candidate lives is required to attend.)

Though it is preferred that the student going abroad has studied the language of the country to which s/he is going, fluency is not always a requirement. Students are encouraged to enroll in an introductory language course prior to departure. During the orientation period, every effort will be made to prepare the student for living abroad. While overseas, the student will live in Rotary-approved homes and will become a member of the host family.

### **RULES AND REGULATIONS FOR ROTARY YOUTH EXCHANGE CANDIDATES**

#### **OBJECTIVE OF THE PROGRAM:**

- Further international understanding and goodwill.
- Learn and adapt to another culture, while sharing your own.

#### **QUALIFICATIONS OF APPLICANTS:**

- At least 15 years of age, but cannot have turned 19 years of age at the time of departure.
- Student must be a freshman, sophomore, junior, or senior in high school at time of application.
- Student must demonstrate scholastic competence and be involved in extra-curricular activities.

#### **THE SELECTED STUDENT WILL:**

- Attend high school in their host country.
- Act as a student ambassador, sharing customs and adapting to the host country's culture.
- Demonstrate a willingness to be flexible throughout the exchange process.
- Follow the rules, regulations and counseling of the sponsoring and host Rotary clubs and Rotary districts. Rules will be discussed at orientation sessions.

#### **THE PARENTS OF THE SELECTED STUDENT WILL:**

- Pay cost of participation fee (which includes transportation, orientation materials, basic insurance, blazer, etc.)
- Pay costs of passport, visa or residency permit and related costs, inoculations, gifts, local travel, personal items.
- Abide by the rules and decisions as set forth by the Rotary International Youth Exchange Committee here and in the host country.

#### **SPONSOR ROTARY CLUB (sending student) WILL:**

- Interview and recommend applicants for the Youth Exchange Program.

#### **ROTARY CLUB IN HOST COUNTRY WILL:**

- Correspond with student prior to arrival, giving pertinent data of the host city and family.
- Meet and transport the student from point of arrival to host family.
- Furnish one year's education in a high school.
- Be responsible for the physical well-being of the student.
- Supervise the student's activities, opportunities and experiences.

Listed below are the countries (subject to change) with which we anticipate exchanging during 2012-2013. Following the country is the maximum age that a candidate may be as of departure, expressed in years/months. Some of the countries that list 18/6 as the maximum age *may* consider older candidates. This will be determined on an individual basis. No candidate who will become 19 years of age on or prior to a country's anticipated departure date will be considered. (Note: the receiving country has the option to determine the approximate departure date. Most students depart in July or August.)

Argentina	18/3	Italy	18/0
Austria	18/0	Japan	19/0
Belgium	18/6	Lithuania	18/6
Brazil	19/0	New Zealand	17/0
Chile	18/3	Norway	18/0
Colombia	18/3	Poland	18/5
Czech Republic	19/0	Russia	18/0
Denmark	17/11	Slovakia	19/0
Ecuador	18/6	South Africa	18/6
Estonia	18/0	South Korea	19/0
Faroe Islands	17/11	Spain	18/6
Finland	18/6	Sweden	18/11
France	18/6	Switzerland	18/0
Germany	18/6	Taiwan	19/0
India	19/0	Thailand	18/11
Indonesia	18/6	Turkey	18/0

**IMPORTANT:** Students who have, practice, are being treated or have been treated for the following may qualify for the program, but may have limited choices, depending on the host country's requirements:

- Vegetarians may choose India, Japan, Taiwan, and Thailand *only*. Our exchange countries will not accommodate vegan requirements.
- Age restrictions (See above)
- Medical / psychological conditions
- Tattoos / piercings

*Note:* France requires French language proficiency (you must take the French Language Proficiency test on Interview Day), and does not accept candidates who have tattoos/piercings.

Austria, Denmark, Finland, Norway, Japan and Switzerland may require language camp upon arrival in host country (student's expense). List may be subject to change.

## ORIENTATION SESSIONS AGREEMENT

To ensure the likelihood that the families and exchange students representing North Star Rotary Youth Exchange have a rewarding experience, attendance is MANDATORY at 3 (in some instances 4) Orientation Sessions. These sessions will prepare you to handle problems, acquaint you with customs and cultures, and provide you with pertinent information. It is required that both parents attend these sessions with you so that they may be understanding, informed, and supportive of your anticipated growth and new experiences. (If yours is a one-parent family, only the parent with whom you are living need attend.) Should an emergency or other extenuating circumstance arise that might hinder either parent attending, please contact the Chair (Lynn Keillor 612-287-0869; keill003@tc.umn.edu) or Executive Secretary (Diane Confer 763-553-1604; diane.confer@comcast.net) immediately so that your participation in the program is not jeopardized. All sessions will be held at Roseville Area Middle School and are scheduled for:

Saturday, January 21, 2012 - 8:30 AM – 2:30 PM

Saturday, February 25, 2012 - 8:30 AM – 3:30 PM

Saturday, April 21, 2012 - 8:30 AM – 2:30 PM

*A fourth session may be scheduled by your Country Exchange Officer, to occur before departure.*

Saturday, August 3, 2013 – **Rebound Event** - Welcome Home Party for all returning 2012-2013 outbound students, their parents, Rotex and Youth Exchange Committee. Time and location to be announced.

Because these sessions are critical to the potential success of an exchange and the re-entry upon completion of the exchange year, please verify your agreement to attend, should you become a Rotary Youth Exchange student.

**PLEASE TEAR OFF THE SIGNED PORTION OF THIS FORM; MAIL IT TO THE YOUTH EXCHANGE OFFICE WITH YOUR APPLICATION. KEEP THE UPPER PORTION FOR YOUR RECORDS.**

If (applicant) becomes a participant in the Rotary Youth Exchange Program, we will attend the Orientation Sessions on January 21, 2012; February 25, 2012 and April 21, 2012; and the August 3, 2013 Rebound Event. We understand there may be one additional orientation session scheduled before departure.

Student's printed name: \_\_\_\_\_

*Signatures:*

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Parent 1\*/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Parent 2\*/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

\*If yours is a one-parent family, only the parent with whom you are living need sign.